Thank you for participating in the Maryland STEM Festival MS STEM Match program! To help this program run smoothly, we would like to communicate our expectations. Please take a moment to review the information below.

Maryland STEM Festival Team will…
- Pair selected teachers with a STEM professional.
- Facilitate introductions.
- Help to coordinate successful classroom visits.

We ask that Teachers…
- Take time for pre-visit planning with your STEM professional. Call, e-mail or meet with the presenter. Please make every effort to respond to your scientist within 2 days, even if it is just to make arrangements for a later conversation.
- Complete the Teacher Background sheet and send to your STEM Professional. Please include any necessary details about your classroom and school. This information will help your STEM Professional prepare for the visit.
- Support the visit:
  - Remain in the room during the entire visit.
  - Manage any disruptive students.
  - Help your STEM Professional keep the conversation within the students’ level of understanding.
  - Participate in the activity along with the class. (As students follow the lead of their teacher, it is important that you be engaged and interested in the presentation.)
- Complete an online survey describing your experience within 2 weeks of your visit.
- Have fun!

We ask that STEM Professional…
- Complete STEM Professional application form.
- Take time for pre-visit planning with your teacher. Call, e-mail or meet with the teacher. Please make every effort to respond to the teacher within 2 days, even if it is just to make arrangements for a later conversation.
- Communicate with your teacher as you begin planning for your visit. If you’re not sure how to approach your topic, speak with your teacher to get their opinion.
- Consider preparing an interactive or hands-on activity that relates to your work.
- Provide your teacher with an outline of your presentation and any activities you plan to conduct during your visit.
- Treat all students courteously and respectfully.
- Encourage students to consider STEM careers.
- Complete an online survey describing your experience within 2 weeks of your visit.
- Have fun!